

# NEWBOTTLE PARISH COUNCIL

MONDAY 17 NOVEMBER 2025

Clerk & Responsible Financial Officer  
Theresa Goss  
3 Tanners Close  
Middleton Cheney  
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10 November 2025

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 17 November 2025 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

West Northamptonshire Unitary Authority Councillors Rebecca Breese and Rosie Herring are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.  
**7:30pm – 7:35pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.  
**7:30pm – 7:35pm**
3. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**7:30pm – 7:35pm**

4. **Minutes** - To approve the minutes of the meeting held on 15 September 2025. **(Attached)**  
**7:35pm – 7:40pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 15 September 2025.  
**7:40pm – 7:45pm**
6. **RAF Croughton** – Abby Jeffs, Community Relations Adviser at RAF Croughton to attend the meeting to introduce herself as the contact point for liaison between the Parish Council and RAF Croughton.  
**7:45pm - 8:00pm**
7. **Chairman's Announcements**  
**8:00pm – 8:05pm**
8. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**(Maximum of ten minutes in total for this item)**  
**8:05pm – 8:15pm**

9. **Reports from Unitary Authority Councillors** - To receive reports from the West Northamptonshire (Unitary Authority) Councillors.  
**8:15pm – 8:20pm**
10. **Village/Environment Matters**  
**8:20pm – 8:30pm**
- i) Playing Field and Pavilion – To receive an update from the Playing Fields Association (PFA).
  - ii) Myers Close Play Area – To discuss new equipment for the play area and receive an update on grant funding.
  - iii) Defibrillators – To discuss additional defibrillators for the village.
11. **Parish Council Matters**  
**8:30pm – 8:40pm**
- i) Co-option – To consider any applications for co-option onto the Parish Council. There is currently one vacancy.
12. **Planning**  
**8:40pm – 8:45pm**
- i) To note the planning applications considered by the Parish Council, since the last meeting:  
2025/3754/FULL  
Newbottle Farm Green Lane Kings Sutton  
Erection of a slurry store on established pig farm  
No objections  
  
2025/4451/TCA  
Walnut House, Main Street, Charlton  
Fell a Walnut Tree  
No objections
  - ii) To note the planning application decisions made by West Northants Council, since the last meeting:  
  
2025/0959/FULL  
The Old Farm, House, Hogg Lane, Charlton  
Wxtension and remodelling of existing dwelling; conversion of existing stables building to pool house and associated pool; replacement storage garage; and associated landscaping  
Permitted
13. **Finance**  
**8:45pm – 9:00pm**
- i) Financial Matters
    - To approve the accounts for payment; and
    - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(To follow)**
  - ii) Budget Monitoring – To consider the budget monitoring report for 2025/2026. **(To follow)**
  - iii) External Auditors Report – To note the External Auditor's Report for 2024/2025. **(To follow)**
  - iv) Budget and Precept 2026/2027 – To agree the Budget and Precept for 2026/2027. **(Report to follow)**

14. **Correspondence** - To circulate any further items of correspondence.  
**9:00pm – 9:05pm**
15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information.  
**9:05pm**
16. **Jetty Footpath** – To consider quotes for the repairs to the wall along the Jetty Footpath. **(To follow)**  
**9:05pm – 9:10pm**
17. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.  
19 January 2026  
**9:10pm**
18. **Items for the Next Agenda/Items of Information**  
**9:10pm**

***(Timings are only an approximate guide. If you are interested in a particular item, please arrive for a 7.30pm start)***